

**Squires Elementary School
School Organizational Team Minutes
Wednesday, May 24, 2017
2:30 pm**

The Squires School Organizational Team meeting was called to order at 2:30 pm on May 24, 2017. The meeting was held in the library at Squires Elementary School.

Members present:

Tammara Zerga, Bricia Contreras, Amanda Jones, Norma Valladares, Isabel Gutierrez, Kathy Groom, Barry Bosacker

Members absent:

Old Agenda Items:

- **Norms**
- **Reviewed meeting notes-** Team approved meeting notes from the April 26, 2017 meeting.
 - **End of year celebration**
 - **Calendar for Families/News letter**
 - **Facilities**

New Agenda Items

- **End of year celebrations- June 8th from 8:30-10:30**
 - Day starts as usual
 - 8:30 Parents are allowed to enter onto campus.
 - Parents will sign out their student, get report cards, and awards within the classroom.
 - 9:15-10 MPR for donuts and juice and on the Field games kids and families can play
 - 10-10:30 Line up on line for awards.
- **Updates to CCSD Capital Improvement Plan**
 - New edition change from 14 rooms to 18 classrooms
 - Fall of 2018

General Discussion

- **Agenda Planning: Items for Future Agendas**

The committee identified future agenda items:

 - Future meetings will fall on the fourth Wednesday of each month
 - Elections for SOT team will be held in September

Information

- **Next Meeting**

The next meeting will be held on June 28, 2017 at 2:30 in the Squires Elementary School library.

Public Comment

- No public comments.

The meeting was adjourned at 2:48 pm.